

AGENDA

Herefordshire Schools Forum

Date: **Wednesday 2 March 2011**

Time: **9.30 am**

Place: **Council Chamber, Brockington, 35 Hafod Road,
Hereford HR1 1SH**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Pete Martens, Committee Manager

Tel: 01432 260248

Email: pmartens@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format or language, please call Pete Martens, Committee Manager on the above number or e-mail address in advance of the meeting.

Agenda for the Meeting of the Herefordshire Schools Forum

Membership

Chairman	Mrs JS Powell	Primary Headteacher
Vice-Chairman	Mr NPJ Griffiths	Secondary Headteacher
	Mr J A Chapman	Church of England
	Mr P Burbidge	Roman Catholic Church
	Mrs S Catlow-Hawkins	Secondary Schools Headteacher (Voluntary Aided)
	Mr N O'Neil	Secondary Schools (Community)
	Mrs S Woodrow	Secondary Schools
	Dr M Goodman	Secondary Headteachers
	Mr S Pugh	Primary Schools Headteacher (Community)
	Rev D Hyett	Voluntary Aided Primary School
	Mrs J Cecil	Primary Schools Headteacher (Voluntary Controlled)
	Mr P Box	Primary Schools
	Mr S Matthews	Primary Headteachers Small Schools
	Ms T Kneale	Primary Schools
	Mrs J Baker	Secondary School Governor
	Mrs K Rooke	Special School Governor
	Mr T Edwards	Primary School Governor
	Mrs S Bailey	Special Schools
	Mr J Docherty	Secondary Schools
	Mrs A Pritchard	Teaching Staff Representative
	Mr M Harrisson	Teacher Representative
	Mr J Godfrey	14-19 Representative
	Mr A Shaw	14-19 Representatives
	Mrs A Jackson	Early Years Representative
	Mrs R Lloyd	Early Years
	Mr P Barns	Pupil Referral Unit
	Mr J Sheppard	Hereford Academies
Non Voting	Councillor PD Price	Observer
	Councillor WLS Bowen	Observer

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

There are many instances where a decision on an issue will have an effect on all schools, be it on a pro rata basis, and as such members would not declare an interest. Where a decision on an issue 'uniquely' affects one particular school, at which the member is, for example, an employee of that school, or where the employee's children attend, then it would be appropriate for an interest to be declared.

In considering the declaration of an interest, a Member of the Forum should apply the following test: would a member of the public, knowing the facts of the situation, reasonably think that the member might be influenced by the interest?

A prejudicial interest would include the situation whereby a proposal uniquely affects either a school at which they are a head teacher/governor or which their children attend.

Any member who requires advice/guidance concerning declarations of interest or any other issue concerning the Forum should contact the Clerk in the first instance on telephone number 01432 260248.

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Forum.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
4. CHAIRMAN'S ANNOUNCEMENTS To receive any announcements from the Chairman.	
5. MINUTES To approve and sign the minutes of the meeting held on 31st January, 2011.	1 - 6
6. LATE ITEMS/ANY OTHER BUSINESS To consider any issues raised as either a late item or any other business.	
7. MEETING THE REQUIREMENT FOR 25 HOURS PUPIL REFERRAL UNIT PROVISION To conclude the deliberations undertaken to date regarding the statutory requirements of 25 hour PRU provision.	7 - 12
8. TRADE UNION FACILITIES To receive an update on the Trade Union facilities. <i>To follow</i>	
9. DEDICATED SCHOOLS GRANT 2011/12 - BUDGET CONSULTATION To finalise the budgets following consultation. <i>To follow</i>	
10. SCHOOL FUNDING SCHEME CHANGES To consider the Department for Education (DfE) directed changes to the Herefordshire Scheme for Financing Schools effective from 1st April 2011.	13 - 24

11. HEREFORDSHIRE SCHOOLS FORUM MEMBERSHIP AND CONSTITUTION

To consider amendments to the membership and constitution of the Forum.

To follow

12. SHARED SERVICES - UPDATE

To note progress in the development of the Shared Services project.

25 - 28

13. MUSIC SERVICES

To consider matters regarding music services.

To follow

14. WORK PROGRAMME

To consider the Forum's work programme.

29 - 32

15. DATES OF FORTHCOMING MEETINGS

Friday 10th June, 2011 - 9:30 am

Friday 23rd September, 2011 - 1:30 pm

Friday 25th November, 2011 – 1:30 pm

Friday 20th January, 2012 – 9:30 am

Friday 24th February, 2012 – 9:30 pm

Friday 23rd March, 2012 – 9:30 pm

Venue - The Council Chamber, Brockington, 35 Hafod Road Hereford